



## **REQUEST FOR PROPOSALS (RFP)**

**Reference No.:** CCTTFA/2026-2027/RFP/001

**Subject:** Provision of Dedicated Internet Services to the Central Corridor Transit Transport Facilitation Agency (CCTTFA)

**Date of Issue:** 25th June 2026

**Closing Date:** 16th July 2026 at 2:00 PM (East Africa Time).

### **SECTION I: LETTER OF INVITATION**

The Central Corridor Transit Transport Facilitation Agency (CCTTFA) is an Intergovernmental Organization established in 2006 through an Agreement among the Governments of the Republic of Burundi, the Democratic Republic of Congo, the Republic of Malawi, the Republic of Rwanda, the United Republic of Tanzania, the Republic of Uganda and the Republic of Zambia. The Agency is mandated to facilitate trade and transport along the Central Corridor and related transport networks within its Member States.

CCTTFA intends to utilize part of its budget for the procurement of Dedicated Internet Services for its offices located at Acacia Estates, Plot No. 84 Kinondoni Road, Dar es Salaam, Tanzania.

The Agency hereby invites eligible and qualified Internet Service Providers (ISPs) registered and operating in the United Republic of Tanzania to submit proposals for the provision of the required services in accordance with the requirements set out in this Request for Proposals (RFP).

Interested firms may obtain further information and download the solicitation documents from the CCTTFA website:

<https://centralcorridor-ttfa.org/tenders-2/>

Proposals shall be submitted electronically by email to:

[procurement@centralcorridor-ttfa.org](mailto:procurement@centralcorridor-ttfa.org)

The email subject line shall clearly state:

“RFP FOR PROVISION OF DEDICATED INTERNET SERVICES – [NAME OF BIDDER]”

The deadline for submission of proposals is:

16 July 2026 at 2:00 PM (East Africa Time)

Late submissions shall not be accepted.

All correspondence regarding this procurement shall be addressed to:

The Executive Secretary

Central Corridor Transit Transport Facilitation Agency (CCTTFA)

2nd Floor, Room 202, Acacia Estates

Plot No. 84 Kinondoni Road

P.O. Box 2372

Dar es Salaam, Tanzania

Email: [procurement@centralcorridor-ttfa.org](mailto:procurement@centralcorridor-ttfa.org)

Website: [www.centralcorridor-ttfa.org](http://www.centralcorridor-ttfa.org)

## **SECTION II: INSTRUCTIONS TO BIDDERS**

### **1. General**

1.1 The Procuring Entity is the Central Corridor Transit Transport Facilitation Agency (CCTTFA).

1.2 The source of funds for this procurement is CCTTFA's approved budget.

1.3 The services required under this procurement are described in Section IV (Terms of Reference).

### **2. Eligibility**

2.1 This procurement is open to Internet Service Providers legally registered and operating in the United Republic of Tanzania.

2.2 Bidders shall possess a valid TCRA Internet Service Provider (ISP) Licence and shall comply with all applicable laws and regulations governing the provision of internet services in Tanzania.

### **3. Cost of Bidding**

3.1 Bidders shall bear all costs associated with the preparation and submission of their proposals. CCTTFA shall not be responsible for or liable for any such costs regardless of the outcome of the procurement process.

3.2 All prices shall be quoted in Tanzanian Shillings (TZS).

### **4. Contract Period**

4.1 The Contract shall be awarded for an initial period of twelve (12) months.

4.2 The Contract may be renewed subject to satisfactory performance and mutual agreement between the Parties.

### **5. Contents of the Proposal**

The Proposal shall comprise the following:

(a) Technical Proposal

The Technical Proposal shall contain, at a minimum:

- Company Profile;
- Valid Business Registration Documents;
- Valid TIN Certificate;
- Valid Tax Clearance Certificate;
- Valid TCRA ISP Licence;

- Audited Financial Statements;
- Technical Solution;
- Network Coverage Details;
- Service Level Agreement (SLA);
- Support and Maintenance Arrangements;
- References;
- Implementation Methodology and Work Plan.

#### (b) Financial Proposal

The Financial Proposal shall contain:

- Monthly Internet Service Charges;
- Installation and Commissioning Costs;
- Public IP Address Charges (if applicable);
- DDoS Protection Charges (if applicable);
- Equipment Costs;
- Value Added Services;
- Taxes and Duties;
- Total Contract Price.

### **6. Submission of Proposals**

6.1 Proposals shall be prepared in the English language.

6.2 Proposals shall be submitted electronically by email only. Physical submissions shall not be accepted.

6.3 Bidders shall submit the Technical Proposal and Financial Proposal as two separate PDF files.

6.4 The files shall be clearly named:

- Technical Proposal – [Name of Bidder]
- Financial Proposal – [Name of Bidder]

6.5 The Financial Proposal shall be password protected.

6.6 Financial Proposal passwords shall only be requested from bidders who attain the minimum qualifying technical score.

6.7 Proposals must be received no later than the date and time specified in the Bid Data Sheet.

## **7. Opening and Evaluation of Proposals**

7.1 Proposal opening shall be conducted virtually on the date and time specified in the Bid Data Sheet.

7.2 Only Technical Proposals shall be opened during the initial opening session.

7.3 Financial Proposals shall remain unopened until completion of the Technical Evaluation.

7.4 A virtual meeting link for the opening session shall be published on the CCTTFA website at least four (4) hours before the scheduled opening time.

7.5 During the opening session, the names of the bidders and confirmation of receipt of the Technical and Financial Proposal files shall be announced.

7.6 Evaluation of proposals shall be conducted in accordance with the criteria set out in Section VI of this RFP.

### SECTION III: BID DATA SHEET (BDS)

The following specific data for this procurement shall supplement and/or amend the provisions contained in the Instructions to Bidders. In the event of any conflict between the provisions of the Instructions to Bidders and this Bid Data Sheet, the provisions of this Bid Data Sheet shall prevail.

S/N	Item	Description
1	Procuring Entity	Central Corridor Transit Transport Facilitation Agency (CCTTFA)
2	Assignment Title	Provision of Dedicated Internet Services to CCTTFA
3	Reference Number	CCTTFA/2026-2027/RFP/001
4	Source of Funds	CCTTFA Budget
5	Contract Duration	Twelve (12) Months
6	Bid Validity Period	Sixty (60) Days from the Submission Deadline
7	Submission Deadline	16 July 2026 at 2:00 PM (East Africa Time)
8	Proposal Opening	16 July 2026 at 2:15 PM (East Africa Time)
9	Language of Proposal	English
10	Currency of Proposal	Tanzanian Shillings (TZS)
11	Method of Submission	Electronic submission by email only
12	Submission Email Address	<a href="mailto:procurement@centralcorridor-ttfa.org">procurement@centralcorridor-ttfa.org</a>

<b>S/N</b>	<b>Item</b>	<b>Description</b>
13	Proposal Structure	Bidders shall submit two separate PDF files: (i) Technical Proposal and (ii) Financial Proposal
14	Financial Proposal Security	The Financial Proposal shall be password protected. Passwords shall only be requested from bidders who qualify for Financial Evaluation.
15	Site Visit	Site visits are allowed from 29th June 2026 between 10:00 AM and 2:00 PM (Monday to Friday).
16	Request for Clarifications	Requests for clarification, if any, shall be submitted in writing no later than four (4) days prior to the bid submission deadline to <a href="mailto:procurement@centralcorridor-ttfa.org">procurement@centralcorridor-ttfa.org</a> with a copy to <a href="mailto:ivanu@centralcorridor-ttfa.org">ivanu@centralcorridor-ttfa.org</a> . Responses to all requests for clarification shall be published on the CCTTFA website within two (2) days after receipt of such requests.

### **Evaluation Methodology**

The proposals shall be evaluated using the Technical and Financial Evaluation Method with the following weights:

- Technical Proposal: 70%
- Financial Proposal: 30%

### **Preliminary Evaluation**

The Preliminary Evaluation shall be conducted on a pass/fail basis to determine compliance with the mandatory requirements specified in Section VI.

### **Technical Evaluation**

Technical Proposals shall be evaluated in accordance with the criteria and scoring system provided in Section VI.

Only bidders obtaining a minimum Technical Score of forty-nine (49) points out of seventy (70) points, equivalent to seventy percent (70%), shall qualify for Financial Evaluation.

### **Financial Evaluation**

The bidder with the lowest evaluated financial proposal shall receive a Financial Score of one hundred (100) points.

The Financial Score (Sf) for other bidders shall be calculated using the following formula:

$$Sf = 100 \times (Fm / F)$$

Where:

Sf = Financial Score of the proposal under consideration

Fm = Lowest evaluated financial proposal among the technically qualified bidders

F = Evaluated price of the proposal under consideration

Calculation of Weighted Scores

The weighted Technical Score shall be calculated as follows:

$$Stw = St \times 70\%$$

Where:

Stw = Weighted Technical Score

St = Technical Score obtained by the bidder

The weighted Financial Score shall be calculated as follows:

$$Sfw = Sf \times 30\%$$

Where:

Sfw = Weighted Financial Score

Sf = Financial Score obtained by the bidder

Final Combined Score

The Final Combined Score shall be calculated as follows:

$$S = Stw + Sfw$$

Where:

S = Final Combined Score

Stw = Weighted Technical Score

Sfw = Weighted Financial Score

The bidder obtaining the highest Final Combined Score shall be ranked first and recommended for award of the Contract.

## **SECTION IV: TERMS OF REFERENCE (TOR)**

### **1. Background**

The Central Corridor Transit Transport Facilitation Agency (CCTTFA) is an Intergovernmental Organization mandated to facilitate trade and transport among its Member States through improved transport systems, trade facilitation measures, and regional integration initiatives.

To support its day-to-day operations, communication systems, digital platforms, virtual meetings, cloud-based applications, and other business-critical services, CCTTFA requires a reliable, secure, and high-performance Dedicated Internet Service from a qualified Internet Service Provider (ISP).

CCTTFA therefore intends to engage a qualified ISP to provide Dedicated Internet Services to its offices located at Acacia Estates, Plot No. 84 Kinondoni Road, Dar es Salaam, Tanzania.

### **2. Objective of the Assignment**

The objective of this assignment is to provide a dedicated fiber-optic internet service with guaranteed bandwidth, high availability, robust security, proactive monitoring, and technical support services to meet the operational requirements of CCTTFA.

### **3. Scope of Services**

The selected Internet Service Provider shall provide all services, equipment, personnel, and resources necessary for the successful delivery, operation, and maintenance of the internet service throughout the contract period.

The scope shall include, but not be limited to, the following:

#### **3.1 Internet Connectivity Services**

The ISP shall provide:

- a) Dedicated Internet Access (DIA) through fiber-optic infrastructure;
- b) Minimum bandwidth of 50 Mbps symmetrical (50 Mbps Download and 50 Mbps Upload);
- c) Guaranteed uncontended bandwidth with a 1:1 contention ratio;
- d) A minimum of two (2) usable Public IPv4 addresses;

- e) IPv6 support where available;
- f) Direct connectivity to major local and international Internet Exchange Points (IXPs);
- g) Scalability to accommodate future bandwidth upgrades without major infrastructure changes;
- h) Reliable connectivity supported by adequate network redundancy arrangements.

### **3.2 Site Survey, Installation and Configuration**

The ISP shall undertake:

- a) Detailed site survey and assessment;
- b) Installation of all required connectivity infrastructure and equipment;
- c) Configuration of network devices and internet services;
- d) Testing and commissioning of the installed solution;
- e) Integration with existing CCTTFA network infrastructure;
- f) User acceptance testing and handover.

### **3.3 Service Availability and Network Reliability**

The ISP shall ensure:

- a) Minimum network availability of 99.9% uptime per calendar month;
- b) Redundant network architecture and failover mechanisms;
- c) Proactive monitoring of network performance;
- d) Prompt fault detection and resolution;
- e) Reliable connectivity to both local and international destinations.

### **3.4 Monitoring and Technical Support**

**The ISP shall provide:**

- a) 24 hours per day, 7 days per week Network Operations Centre (NOC) support;
- b) Continuous network performance monitoring;
- c) Incident management and escalation procedures;

- d) Dedicated customer support channels;
- e) Preventive maintenance activities where applicable.

### 3.5 Network Security

The ISP shall provide:

- a) Distributed Denial of Service (DDoS) protection;
- b) Secure traffic management mechanisms;
- c) Protection against network-based threats;
- d) Compliance with applicable cybersecurity standards and industry best practices.

### 4. Service Level Requirements

The ISP shall comply with the following minimum Service Level Agreement (SLA) requirements:

<b>Performance Indicator</b>	<b>Minimum Requirement</b>
Service Availability	≥ 99.9%
Fault Response Time	≤ 30 Minutes
Critical Incident Resolution Time	≤ 4 Hours
Packet Loss	< 1%
Local Latency	< 20 ms
International Latency	< 200 ms
Technical Support Availability	24/7
Network Monitoring	Continuous

Failure to achieve the agreed service levels may result in service credits, deductions, or other remedies as may be specified in the Contract.

### 5. Reporting Requirements

The ISP shall submit monthly reports containing, at a minimum:

- a) Service availability statistics;

- b) Bandwidth utilization reports;
- c) Incident and fault reports;
- d) Response and resolution performance;
- e) SLA compliance performance;
- f) Planned maintenance activities undertaken;
- g) Recommendations for service improvement where applicable.

## **6. Deliverables**

The ISP shall provide the following deliverables:

1. Site Survey Report;
2. Installation and Commissioning Report;
3. Activated Dedicated Internet Service;
4. Network Configuration Documentation;
5. IP Address Allocation Details;
6. Monthly Service Performance Reports;
7. Monthly SLA Compliance Reports;
8. Incident Reports (as required);
9. Technical Support Services throughout the Contract Period.

## **7. Additional Requirements**

The ISP shall provide:

- a) Details indicating whether the proposed fiber infrastructure is owned or leased;
- b) Details of upstream providers and network redundancy arrangements;
- c) Backup connectivity options available in the event of service disruption;
- d) Historical network uptime performance records for the last twenty-four (24) months;
- e) Details of the Network Operations Centre (NOC);
- f) Contact details for escalation and support personnel.

## **8. Contract Duration**

The Contract shall be for an initial period of twelve (12) months commencing from the date of contract signature or service activation, whichever is later.

The Contract may be renewed subject to satisfactory performance and mutual agreement between the Parties.

## **SECTION V: QUALIFICATION AND EXPERIENCE REQUIREMENTS**

To be considered for award of the Contract, the Bidder shall demonstrate that it possesses the necessary legal, technical, financial, and professional capacity to provide the required services. The Bidder shall meet the following minimum qualification requirements:

### **1. Legal Requirements**

The Bidder shall:

- a) Be a legally registered company operating in the United Republic of Tanzania;
- b) Possess a valid Certificate of Incorporation or Business Registration Certificate;
- c) Possess a valid Taxpayer Identification Number (TIN) Certificate;
- d) Possess a valid Tax Clearance Certificate;
- e) Possess a valid VAT Registration Certificate (where applicable);
- f) Possess a valid Internet Service Provider (ISP) Licence issued by the Tanzania Communications Regulatory Authority (TCRA).

### **2. Experience Requirements**

The Bidder shall:

- a) Have a minimum of twelve (12) years' experience in providing dedicated fiber-optic internet services;
- b) Demonstrate successful provision of internet services to public institutions, private sector organizations, development partners, intergovernmental organizations, or other reputable entities;
- c) Submit a list of at least ten (10) reputable clients to whom similar services have been provided;
- d) Submit at least five (5) reference letters or completion certificates from clients for similar assignments undertaken within the last five (5) years.

### **3. Technical Capacity**

The Bidder shall demonstrate:

- a) Availability of a reliable fiber-optic network infrastructure capable of providing the required services;
- b) Availability of network redundancy and failover mechanisms;

- c) Availability of a 24/7 Network Operations Centre (NOC);
- d) Availability of qualified technical personnel to support the services;
- e) Capacity to provide proactive monitoring, incident management, and technical support services.

#### 4. Financial Capacity

The Bidder shall:

- a) Demonstrate adequate financial capability to sustain the Contract throughout its duration;
- b) Submit audited financial statements for the last two (2) financial years;
- c) Demonstrate that the firm is financially sound and capable of providing the required services without interruption.

#### 5. Supporting Documentation

The Bidder shall submit the following documents as evidence of compliance with the qualification requirements:

- i. Certificate of Incorporation or Business Registration Certificate;
- ii. TIN Certificate;
- iii. Tax Clearance Certificate;
- iv. VAT Registration Certificate (where applicable);
- v. Valid TCRA ISP Licence;
- vi. Company Profile;
- vii. Audited Financial Statements for the last two (2) financial years;
- viii. List of Client References;
- ix. Reference Letters or Completion Certificates;
- x. Organogram and CVs of Key Technical Personnel;
- xi. Evidence of Network Infrastructure and Coverage.

Failure to meet any of the mandatory qualification requirements may result in disqualification of the Proposal.

## **SECTION VI: EVALUATION CRITERIA**

Proposals shall be evaluated in three (3) stages as follows:

- a) Preliminary Evaluation;
- b) Technical Evaluation; and
- c) Financial Evaluation.

Only bidders who pass the Preliminary Evaluation shall proceed to the Technical Evaluation stage. Only bidders attaining the minimum qualifying Technical Score shall proceed to the Financial Evaluation stage.

### **1. PRELIMINARY EVALUATION**

The Preliminary Evaluation shall be conducted on a pass/fail basis to determine compliance with the mandatory requirements.

The Bidder shall submit the following mandatory documents:

- a) Bid Submission Form signed by an Authorized Representative;
- b) Power of Attorney authorizing the signatory to commit the Bidder;
- c) Valid Certificate of Incorporation or Business Registration Certificate;
- d) Valid Taxpayer Identification Number (TIN) Certificate;
- e) Valid Tax Clearance Certificate;
- f) Valid TCRA Internet Service Provider (ISP) Licence.

Failure to submit any of the above mandatory documents shall result in disqualification of the Proposal and the Bidder shall not proceed to Technical Evaluation.

### **2. TECHNICAL EVALUATION**

Technical Proposals shall be evaluated out of a maximum score of seventy (70) points as follows:

<b>S/N</b>	<b>Evaluation Criterion</b>	<b>Maximum Score</b>
1	Company Experience and Financial Capacity	7
2	TCRA Compliance	3
3	Technical Solution	18

<b>S/N</b>	<b>Evaluation Criterion</b>	<b>Maximum Score</b>
4	Network Coverage and Redundancy	10
5	Service Level Agreement (SLA) Commitment	10
6	Support Capability	10
7	References	4
8	Implementation Methodology	8
	<b>Total Technical Score</b>	<b>70</b>

## 2.1 Detailed Technical Evaluation Criteria

### A. Company Experience and Financial Capacity (7 Points)

<b>Sub-Criterion</b>	<b>Points</b>
12 – 15 years' experience in providing dedicated fiber-optic internet services	3
More than 15 years' experience in providing dedicated fiber-optic internet services	5
Adequate financial capacity demonstrated through audited financial statements for the last two (2) years	2
<b>Maximum Score</b>	<b>7</b>

#### Required Documents

- Company Profile;
- Certificate of Incorporation/Business Registration Certificate;
- Audited Financial Statements for the last two (2) financial years.

### B. TCRA Compliance (3 Points)

<b>Sub-Criterion</b>	<b>Points</b>
Valid TCRA Internet Service Provider (ISP) Licence	3

<b>Sub-Criterion</b>	<b>Points</b>
No Valid TCRA Licence	0
<b>Maximum Score</b>	<b>3</b>

#### **Required Documents**

- Valid TCRA ISP Licence.

#### **C. Technical Solution (18 Points)**

<b>Sub-Criterion</b>	<b>Points</b>
Guaranteed 50 Mbps symmetrical bandwidth	5
Robust and redundant fiber-optic infrastructure	4
Provision of Public IPv4 addresses and IPv6 support	3
DDoS protection and security measures	3
Quality Customer Premises Equipment (CPE) and backup power arrangements	3
<b>Maximum Score</b>	<b>18</b>

#### **Required Documents**

- Detailed Technical Proposal;
- Network Architecture Diagram;
- Equipment Datasheets;
- IP Address Allocation Plan;
- Security Policy or Security Strategy.

#### **D. Network Coverage and Redundancy (10 Points)**

<b>Sub-Criterion</b>	<b>Points</b>
Existing fiber infrastructure at or near Acacia Estates, Plot No. 84 Kinondoni Road, Dar es Salaam	4

<b>Sub-Criterion</b>	<b>Points</b>
Diverse last-mile redundancy arrangements	3
Core network redundancy and multiple upstream providers	3
<b>Maximum Score</b>	<b>10</b>

### **Required Documents**

- Network Coverage Map;
- Details of Redundancy Arrangements;
- Details of Upstream Providers;
- Evidence of Existing Fiber Infrastructure.

### **E. Service Level Agreement (SLA) Commitment (10 Points)**

<b>Sub-Criterion</b>	<b>Points</b>
Network Availability $\geq$ 99.9%	4
Fault Response and Resolution Times compliant with TOR requirements	3
Service Credits and Penalties for SLA breaches	2
Monthly Service Performance Reporting	1
Maximum Score	10

### **Required Documents**

- Draft Service Level Agreement;
- Historical Uptime Reports (where available);
- Incident Management Procedures.

### **F. Support Capability (10 Points)**

<b>Sub-Criterion</b>	<b>Points</b>
Availability of a 24/7 Network Operations Centre (NOC)	4

<b>Sub-Criterion</b>	<b>Points</b>
Qualified and experienced technical personnel	3
Structured ticketing and incident management system	3
<b>Maximum Score</b>	<b>10</b>

#### **Required Documents**

- Organogram of Support Department;
- NOC Details;
- CVs of Key Technical Personnel;
- Description of Ticketing System.

#### **G. References (4 Points)**

<b>Sub-Criterion</b>	<b>Points</b>
Submission of at least ten (10) client references	2
Submission of at least five (5) satisfactory reference letters from similar assignments	2
<b>Maximum Score</b>	<b>4</b>

#### **Required Documents**

- List of Client References;
- Reference Letters;
- Contact Details of Referees.

#### **H. Implementation Methodology (8 Points)**

<b>Sub-Criterion</b>	<b>Points</b>
Realistic implementation schedule and timeline	3
Installation, testing and commissioning methodology	3
Knowledge transfer, handover and documentation plan	2

<b>Sub-Criterion</b>	<b>Points</b>
<b>Maximum Score</b>	<b>8</b>

### **Required Documents**

- Implementation Plan;
- Work Schedule/Gantt Chart;
- Testing and Commissioning Methodology.

### **Minimum Technical Qualifying Score**

Only bidders obtaining a minimum Technical Score of forty-nine (49) points out of seventy (70) points, equivalent to seventy percent (70%), shall qualify for Financial Evaluation.

### **3. FINANCIAL EVALUATION (WEIGHT 30%)**

The Financial Proposal shall be evaluated only for bidders who attain the minimum qualifying Technical Score.

The evaluated price shall be the Total Amount Inclusive of Taxes as quoted in the Financial Proposal.

The bidder with the lowest evaluated financial proposal shall receive a Financial Score of one hundred (100) points.

The Financial Score (Sf) for all other bidders shall be calculated using the following formula:

$$Sf = 100 \times (Fm / F)$$

Where:

Sf = Financial Score of the proposal under consideration

Fm = Lowest evaluated financial proposal among technically qualified bidders

F = Evaluated price of the proposal under consideration

The weighted Financial Score shall be calculated as follows:

$$Sfw = Sf \times 30\%$$

Where:

Sfw = Weighted Financial Score

#### **4. COMBINED TECHNICAL AND FINANCIAL EVALUATION**

The final ranking of proposals shall be based on a combined Technical and Financial Score using the following weights:

- Technical Proposal: 70%
- Financial Proposal: 30%

The weighted Technical Score shall be calculated as follows:

$$Stw = St \times 70\%$$

Where:

Stw = Weighted Technical Score

St = Technical Score obtained by the bidder

The Final Combined Score shall be calculated as follows:

$$S = Stw + Sfw$$

Where:

S = Final Combined Score

Stw = Weighted Technical Score

Sfw = Weighted Financial Score

The bidder obtaining the highest Final Combined Score shall be ranked first and recommended for award of the Contract.

#### **Tie-Breaking**

In the event that two or more bidders obtain the same Final Combined Score, the bidder with the higher Technical Score shall be ranked higher.

Where both the Final Combined Score and Technical Score are equal, the bidder with the lower evaluated financial proposal shall be ranked higher.

## **SECTION VII: PROPOSAL SUBMISSION REQUIREMENTS**

### **A. Technical Proposal**

The Technical Proposal shall contain sufficient information to demonstrate the bidder's capability and experience in providing dedicated internet services in accordance with the requirements of this Request for Proposal. The Technical Proposal shall include, but not be limited to, the following:

1. Company Profile and Corporate Information.
2. Valid Business Registration Documents.
3. Valid Taxpayer Identification Number (TIN) Certificate.
4. Valid Tax Clearance Certificate.
5. Valid TCRA Internet Service Provider (ISP) Licence.
6. Audited Financial Statements for the last two (2) financial years.
7. Detailed Technical Solution, including:
  - Proposed bandwidth and service specifications;
  - Network architecture and connectivity design;
  - IP addressing plan (IPv4/IPv6);
  - Security features and DDoS protection measures;
  - Proposed Customer Premises Equipment (CPE).
8. Network Coverage Details, including evidence of existing fiber infrastructure and network redundancy arrangements.
9. Service Level Agreement (SLA) Commitment.
10. Support and Maintenance Arrangements, including 24/7 support capabilities and escalation procedures.
11. Client References and Reference Letters.
12. Implementation Methodology and Work Plan, including installation schedule, testing, commissioning, and handover arrangements.

### **B. Financial Proposal**

The Financial Proposal shall be submitted separately from the Technical Proposal and shall clearly indicate all costs associated with the provision of the services for the contract period. The Financial Proposal shall include, but not be limited to, the following:

1. Monthly Recurring Charges for Internet Services.
2. Installation and Configuration Costs.
3. Equipment and Customer Premises Equipment (CPE) Costs, where applicable.
4. Charges for Value-Added Services, if any.
5. Applicable Taxes and Duties.
6. Grand Total Contract Price.

The above cost should be presented using the following schedule;

**Pricing Schedule:**

<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Unit Cost (TZS)</b>	<b>Total Cost (TZS)</b>
1	Site Survey	1 Lot		
2	Installation and Commissioning	1 Lot		
3	Dedicated Internet Service (50 Mbps Symmetrical Dedicated Fiber Connection) – Monthly Charge	12 Months		
4	Public IP Addresses (Minimum 2 Usable IPv4 Addresses and IPv6 Support)	12 Months		
5	DDoS Protection and Security Services	12 Months		
6	Customer Premises Equipment (CPE), Routers and Related Equipment (if applicable)	1 Lot		
7	Other Value-Added Services (Specify)	1 Lot		

<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Unit Cost (TZS)</b>	<b>Total Cost (TZS)</b>
	Total Amount (Exclusive of Taxes)			
	VAT (18%)			
	<b>Total Amount (Inclusive of Taxes)</b>			

**Notes:**

- i. The Financial Proposal shall cover all costs necessary for the provision of the services for a period of twelve (12) months.
- ii. All prices shall be quoted in Tanzanian Shillings (TZS).
- iii. Bidders shall indicate whether the costs of Public IP Addresses, DDoS Protection, and Customer Premises Equipment are included in the monthly service charges or priced separately.
- iv. The Total Amount Inclusive of Taxes shall be used for financial evaluation purposes.

**Authorized signature:**.....

## **SECTION VIII: GENERAL TERMS AND CONDITIONS**

### **1. CONTRACT FORMATION**

The contract between the Central Corridor Transit Transport Facilitation Agency (CCTTFA) and the successful bidder (hereinafter referred to as "the Vendor") shall consist of the Request for Proposal, the Vendor's Proposal, the Notification of Award, and the Contract Agreement signed by both Parties.

The Contract shall clearly specify:

- a) The responsibilities of the Vendor and CCTTFA;
- b) The scope of services and deliverables;
- c) Service levels and performance standards;
- d) Reporting requirements;
- e) Payment arrangements;
- f) Contract duration; and
- g) Procedures for notices and dispute resolution.

### **2. CONTRACT DURATION**

The Contract shall remain in force for a period of twelve (12) months from the Commencement Date unless terminated earlier in accordance with the provisions of this Contract.

The Contract may be renewed upon mutual agreement of the Parties subject to satisfactory performance by the Vendor and availability of funds.

### **3. CONTRACT PRICE AND PAYMENT**

3.1 The Contract Price shall be quoted and payable in Tanzanian Shillings (TZS) and shall remain fixed throughout the duration of the Contract.

3.2 The Vendor shall submit monthly invoices together with service performance reports detailing compliance with the Service Level Agreement (SLA).

3.3 Payments shall be made within thirty (30) days following receipt and acceptance of a valid invoice and satisfactory performance of the Services.

3.4 No payment shall be made for Services that have not been satisfactorily performed.

#### **4. SERVICE LEVEL AGREEMENT (SLA)**

4.1 The Vendor shall provide dedicated internet services in accordance with the approved SLA forming part of the Contract.

4.2 The Vendor shall ensure, at a minimum:

- a) Network availability of not less than 99.9% per calendar month;
- b) Response time for critical incidents not exceeding thirty (30) minutes;
- c) Restoration of service within agreed service levels;
- d) Continuous monitoring of network performance;
- e) Monthly service performance reports.

4.3 Failure to meet the agreed service levels may result in service credits, deductions, or other remedies as specified in the SLA.

#### **5. CONFIDENTIALITY**

5.1 The Vendor shall treat as confidential all information obtained from CCTTFA in connection with the performance of the Services.

5.2 The Vendor shall not disclose, reproduce, or use such information for any purpose other than the performance of the Contract without the prior written consent of CCTTFA.

5.3 The obligations under this Clause shall survive the termination or expiration of the Contract.

#### **6. WARRANTY AND INDEMNITY**

6.1 The Vendor warrants that the Services shall be performed with due skill, care, diligence, and professionalism by qualified personnel.

6.2 If any part of the Services is not performed in accordance with the Contract, CCTTFA may require the Vendor to remedy the deficiency at no additional cost.

6.3 The Vendor shall indemnify and hold harmless CCTTFA against any claims, losses, damages, liabilities, or expenses arising from the Vendor's negligence, breach of contract, or misconduct.

#### **7. DATA PROTECTION**

7.1 The Vendor shall comply with all applicable data protection and privacy laws of the United Republic of Tanzania.

7.2 The Vendor shall implement appropriate technical and organizational measures to protect information and data against unauthorized access, loss, destruction, disclosure, or alteration.

7.3 The Vendor shall immediately notify CCTTFA of any security breach affecting CCTTFA's data or information.

## **8. ASSIGNMENT AND SUBCONTRACTING**

The Vendor shall not assign, transfer, or subcontract any part of the Contract without the prior written consent of CCTTFA.

## **9. CORRUPT PRACTICES**

9.1 The Vendor shall not offer, give, solicit, or accept any gift, payment, commission, or benefit intended to influence the procurement process or execution of the Contract.

9.2 Any breach of this provision shall constitute grounds for immediate termination of the Contract.

## **10. FORCE MAJEURE**

10.1 Neither Party shall be liable for failure to perform its obligations under this Contract where such failure is caused by events beyond its reasonable control, including but not limited to natural disasters, war, civil unrest, pandemics, government actions, or failure of public utilities.

10.2 The affected Party shall notify the other Party in writing within seven (7) days of becoming aware of the occurrence of such event.

10.3 The Parties shall take all reasonable steps to mitigate the effects of the Force Majeure event.

## **11. TERMINATION**

11.1 CCTTFA may terminate the Contract immediately by written notice if the Vendor:

- a) Commits a material breach of the Contract;
- b) Becomes insolvent or bankrupt;
- c) Fails to provide the Services in accordance with the agreed standards;
- d) Engages in fraud, corruption, or unethical conduct.

11.2 Either Party may terminate the Contract without cause by giving thirty (30) days' prior written notice to the other Party.

11.3 Upon termination, the Vendor shall be entitled only to payment for Services satisfactorily performed up to the effective date of termination.

## **12. LIMITATION OF LIABILITY**

12.1 Neither Party shall be liable to the other for indirect, consequential, incidental, or special damages arising out of the Contract.

12.2 The total liability of either Party under the Contract shall not exceed the total Contract Price except in cases of fraud, gross negligence, willful misconduct, or breach of confidentiality obligations.

## **13. NOTICES**

13.1 Any notice under this Contract shall be in writing and shall be delivered by hand, courier, registered mail, or electronic mail.

13.2 Notices shall be deemed received:

- a) On the date of delivery if delivered by hand;
- b) On the date of transmission if sent by electronic mail and acknowledged by the recipient;
- c) On the date confirmed by the courier or postal service.

## **14. DISPUTE RESOLUTION**

14.1 The Parties shall use their best efforts to resolve amicably through consultation and negotiation any dispute arising under or in connection with this Contract.

14.2 Where the dispute cannot be resolved amicably within fourteen (14) days, either Party may refer the matter to arbitration.

14.3 Arbitration shall be conducted in Dar es Salaam, Tanzania in accordance with the Arbitration Act of the United Republic of Tanzania.

14.4 The language of arbitration shall be English.

14.5 The arbitral award shall be final and binding upon both Parties.

## **15. GOVERNING LAW**

This Contract shall be governed by and construed in accordance with the laws of the United Republic of Tanzania.

## **16. ETHICS AND REPORTING OF MISCONDUCT**

Any concerns relating to fraud, corruption, coercion, collusion, conflict of interest, or other unethical conduct connected with this Contract may be reported to:

Executive Secretary

Central Corridor Transit Transport Facilitation Agency (CCTTFA)

P.O. Box 2372

Dar es Salaam, Tanzania

Email: [procurement@centralcorridor-ttfa.org](mailto:procurement@centralcorridor-ttfa.org)

**17. ENTIRE AGREEMENT**

This Contract, together with all annexes and documents incorporated by reference, constitutes the entire agreement between the Parties and supersedes all prior communications, negotiations, and agreements relating to the subject matter.

**18. AMENDMENTS**

No amendment or modification of this Contract shall be valid unless made in writing and signed by duly authorized representatives of both Parties.

**19. ADDRESSES OF THE PARTIES**

**For CCTTFA:**

Executive Secretary

Central Corridor Transit Transport Facilitation Agency (CCTTFA)

P.O. Box 2372

Dar es Salaam, Tanzania

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

**For the Vendor:**

Name of Company: \_\_\_\_\_

P.O. Box: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

**20. SIGNATURES**

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized representatives on the dates indicated below.

For CCTTFA

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For the Vendor**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SECTION IX: FORMS**

**FORM 1: BID SUBMISSION FORM**

Date: \_\_\_\_\_

To:

The Executive Secretary

Central Corridor Transit Transport Facilitation Agency (CCTTFA)

P.O. Box 2372

Dar es Salaam, Tanzania

Subject: Bid for Provision of Dedicated Internet Services

We, the undersigned, hereby submit our Bid for the Provision of Dedicated Internet Services to the Central Corridor Transit Transport Facilitation Agency (CCTTFA) in accordance with the requirements specified in this Request for Proposal (RFP).

Having examined the RFP documents and fully understood the scope of services, we offer to provide the required services in conformity with the Terms of Reference, Conditions of Contract, and all requirements of the RFP for the following prices:

Total Bid Price (Exclusive of Taxes):

TZS \_\_\_\_\_

(Amount in words: \_\_\_\_\_)

Total Bid Price (Inclusive of Taxes):

TZS \_\_\_\_\_

(Amount in words: \_\_\_\_\_)

We undertake to commence and complete the services within the timelines specified in our proposal and to maintain the validity of this Bid for a period of sixty (60) days from the deadline for submission of bids.

We hereby confirm that:

- a) We have carefully examined and understood all the requirements of the RFP;

- b) We accept all terms and conditions contained in the RFP and draft Contract;
- c) Our Bid is genuine and has been prepared independently without collusion, consultation, communication, or agreement with any other bidder;
- d) We are not participating in this procurement process under any other bid, whether directly or through a related entity;
- e) All information and supporting documents submitted as part of our proposal are true and correct;
- f) We agree that this Bid, together with your written acceptance thereof, shall constitute a binding Contract between us.

We understand that CCTTFA is not bound to accept the lowest-priced proposal or any proposal received.

Authorized Representative

Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For and on behalf of:

Name of Firm: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Company Stamp:

## **FORM 2: BIDDER'S INFORMATION SHEET**

### **A. BIDDER'S DETAILS**

1. Full Legal Name of Firm:

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2. Country of Registration:

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3. Year of Incorporation:

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4. Business Registration Number:

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5. TIN Number:

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6. VAT Registration Number (if applicable):

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7. TCRA ISP Licence Number:

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8. Registered Office Address:

---

---

9. Contact Person:

---

10. Position:

---

11. Telephone Number:

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12. Email Address:

**B. BIDDER'S UNDERTAKINGS**

We hereby undertake:

- a) To keep this Bid valid for a period of sixty (60) days from the submission deadline;
- b) To provide the services in accordance with the requirements of RFP No. CCTTFA/2026-2027/PRF/001
- c) To accept payment terms of thirty (30) days after submission and approval of invoices and satisfactory performance of services;
- d) To comply with all applicable laws and regulations of the United Republic of Tanzania;
- e) To provide all services in accordance with the Service Level Agreement (SLA) submitted as part of our proposal.

**Authorized Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Company Stamp:**

**End of Tender Document**